



Town of Melbourne Beach

TOWN COMMISSION WORKSHOP

MONDAY OCTOBER 23, 2017

at 6:00 p.m.

TOWN HALL MASNY ROOM – 507 OCEAN AVENUE

MINUTES

Mayor Jim Simmons
Commissioner Tom Davis
Commissioner Wyatt Hoover
Commissioner Sherri Quarrie
Commissioner Steve Walters

Interim Town Manager Elizabeth Mascaro
Town Clerk Nancy Wilson

PUBLIC NOTICE

The Town Commission conducted a Town Commission Workshop

At 6:00 p.m. on Monday October 23, 2017 in the

Town Hall Masny Room

located at 507 Ocean Avenue to address the items below.

I. Call to Order – Led by Mayor Simmons

Mayor Simmons called the meeting to order at 6:00 p.m.

II. Roll Call

Town Clerk Wilson led the roll call.

Commissioners Present:

Mayor Jim Simmons
Vice Mayor Tom Davis
Commissioner Steve Walters
Commissioner Wyatt Hoover
Commissioner Sherri Quarrie

Staff Present:

Interim Town Manager Elizabeth Mascaro
Town Clerk Nancy Wilson

III. Pledge of Allegiance and Moment of Silence

Led by Mayor Simmons

IV. Public Comments

Nobody asked to speak

V. New Business

A. Discussion regarding Town Manager Applicants

Mayor Simmons said we have fourteen applicants along with FCCMA Senior Advisor Oel Wingo's report and we are here to discuss who to interview and how to proceed. In the past, we've scheduled each interview for an hour per candidate, allowed 5 minutes for the opening statement of the applicant and then we then cycle through the Commission members to ask their questions. When 15 minutes remain, we let the applicant ask questions or clarify anything that's happened during the discussion.

The Commissioner agreed by consensus to follow the procedure outlined by Mayor Simmons.

Commissioner Hoover asked if we should coordinate our questions. Mayor Simmons answered "probably not" because that would require having a discussion outside of a meeting. What the Mayor has done in the past was have 6-8 questions prepared, knowing that he may only get to ask 2 or 3 of them.

Commissioner Quarrie said she thought we should ask each applicant the same questions and believed that was what Ms. Wingo suggested. The Mayor replied that asking each applicant the same question isn't a legal requirement. Commissioner Quarrie then asked if we could ask the applicant Ms. Wingo's proposed questions then ask our own to which the Mayor responded that he'd be surprised if each Commission member was able to ask more than 2 questions given his experience with

past recruitments. Mayor Simmons has his own questions to ask and each member of the Commission is able to ask questions of their choosing. He asked if we know if Mark Kutney accepted a job he was offered; the Town Clerk said she would check. He then said he saw other applicants he'd like to interview, one of whom is Bob Daniels and another, Vince Akhimie, a civil engineer with a lot of pertinent credentials.

Commissioner Walters requested that Interim Town Manager Elizabeth Mascaro and Greg Schaefer from Public Works be allowed to speak about the Town's stormwater issues. Ms. Mascaro said that the president of B.S.E. Consulting is out of town until November 15th but she and Greg meet with Project Engineer Ana Saunders to show her the hotspots in Town. Ms. Saunders is going to give us the name of a contractor who will give us a cost estimate for fixing the most critical areas which are on Oak & Cherry, Rosewood, Andrews & Citrus and to a lesser degree, Poinsettia. Ms. Mascaro said that 2nd Avenue has some issues but nothing that can be addressed immediately. Ms. Saunders said certain areas are designed to flood when there aren't areas for catch basins. Brevard County will fix the hole on Riverside Drive. The Interim Town Manager is hoping to have information from the contractor available for the November 1st Workshop related to the 3 hotspots. Commissioner Quarrie said that at the October 18th meeting, the Commission promised concerned residents that we were going to have a meeting on November 1st to address their issues and she doesn't want to disappoint them.

It was agreed by consensus to move forward with the November 1st Workshop and discuss the critical issues with the project engineer at that meeting.

Mayor Simmons and Commissioner Hoover attended a sustainability briefing presented by Dr. Ken Lindemann and Satellite Beach's Town Manager. Dr. Lindemann brought up some hot button issues and the Mayor asked if he could make a 15 minute presentation at one of our workshops which will be determined at a future date.

In conclusion, Interim Town Manager Mascaro said we should have a full stormwater report from B.S.E Consulting in January 2018.

Back to the discussion regarding Town Manager applicants.... Mayor Simmons asked if everybody wanted to interview the 3 candidates recommended by Oel Wingo: Bill Canon, Richard Giroux and Mark Kutney? The Commission agreed by consensus to interview those 3 candidates plus the alternate chosen by Oel Wingo, Charles Williams. The Commission also agreed by consensus to interview Robert Daniels and Vince Akhimie.

The Commission agreed by consensus to interview the following candidates for the position of Town Manager:

- Vince Akhimie
- Bill Cannon
- Robert Daniels
- Richard Giroux
- Mark Kutney
- Charles Williams

The Commission agreed by consensus not to pay any travel expenses.

The Commission will email their availability to the Town Clerk in order for her to schedule interviews.

VI. Adjournment

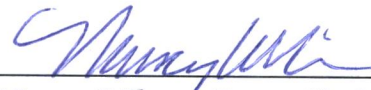
Commissioner Walters made a motion to adjourn; Vice Mayor Davis seconded. Motion carried 5-0.

Meeting adjourned at 6:27 p.m.

ATTEST:



James D. Simmons, Mayor



Nancy Wilson, Town Clerk