



Town of Melbourne Beach

TOWN COMMISSION WORKSHOP TUESDAY, AUGUST 8, 2017

MINUTES

Mayor Jim Simmons
Commissioner Tom Davis
Commissioner Wyatt Hoover
Commissioner Sherri Quarrie
Commissioner Steve Walters

Town Manager Timothy Day
Town Clerk Nancy Wilson
Finance Manager Elizabeth Mascaro

PUBLIC NOTICE

The Town Commission conducted a Town Commission Workshop

At 6:00 p.m. on Tuesday August 8, 2017 in the

Town Hall Masny Room

located at 507 Ocean Avenue to address the items below.

I. Call to Order – Led by Mayor Simmons

Mayor Simmons called the meeting to order at 6:00 p.m.

II. Roll Call

Town Clerk Wilson led the roll call.

Commissioners Present:

Mayor Jim Simmons
Vice Mayor Tom Davis
Commissioner Steve Walters
Commissioner Wyatt Hoover
Commissioner Sherri Quarrie

Staff Present:

Town Manager Timothy Day
Finance Manager Elizabeth Mascaro
Town Clerk Nancy Wilson

III. Pledge of Allegiance and Moment of Silence

Mayor Simmons led the Pledge of Allegiance

V. New Business

Discussion regarding the FY 17/18 Budget

Finance Manager Mascaro made an update to her salary figures in the budget as requested by the Commission at the July 31, 2017 workshop. The changes showed a 27.86% increase in her salary from FY17 to FY18 with a weekly increase of \$252.02.

Additional changes required by the Florida Department of Revenue included:

- Increase in estimated certification of taxable value (\$376,156,275) to the actual certification of taxable value in the amount (\$377,995,696).
- 4.2766 maximum millage rate for FY18 because of the funds held in escrow which represents a 6.6% change over rollback.
- Increased ad valorem taxes resulting in an additional \$40,328 in revenue. This additional \$40,238 in revenue can be used towards roads, the playground, reduced millage, long term capital, etc.
- Decrease in ad valorem millage rate for the stormwater bond debt from .7480 to .7426.

There was discussion regarding employee titles and corresponding responsibilities. Commissioner Walters reported on the positions, salaries and responsibilities for Indian Land employees comparing them to the equivalent positions in Melbourne Beach.

Commissioner Quarrie said she believed the purpose of the meeting was to discuss what could be done with the extra \$40,238 in revenue that resulted from the increase in taxable value and she had a couple suggestions that included security signs and cameras for the dune crossovers/Avenues A&B and electric car charging stations in Melbourne Beach. The Commission was concerned about privacy issues related to the cameras and also wanted input from the Police Chief regarding crime in those areas. The Town Manager called Chief Duncan and he said that while there are some burglaries in those areas, he's concerned about the logistics and related cost of setting up a monitoring system. Commissioner Hoover expressed concern over privacy and the deleterious effects of salt on any camera equipment. His suggestion is that we increase patrol in the areas of concern. Mayor Simmons said before we have another issue with cameras, he'd like to hear input from the citizens.

Regarding electric charging stations, the Mayor thought they'd get used most at Ryckman Park instead of Ocean Park and other locations, due to turnover at the Park. The Commission decided by consensus that Commissioner Quarrie's two suggestions: cameras at beach access points and electric car charging stations, should be added to the Action List. It was further agreed upon that the approximately \$40,000 in extra revenue would go in the contingency fund. Mayor Simmons explained that contingency funds could be categorized as money to be used in emergency situations and at the end of the year, if not used, is placed into reserves. Long term capital is a maintenance fund for items that will be paid for over a number of years.

Commissioner Walters again mentioned salaries and that we based an increase to the Finance Manager's salary based on faulty data from Indialantic related to their Finance Manager's salary and responsibilities. Town Manager Day responded that a lot of the duties in Indialantic are outsourced and Mayor Simmons said we don't just compensate for workload but also for responsibility; he was willing to go along with the Town Managers' recommendation of a \$60,000 salary for the Finance Manager adding that if you add what it costs to outsource their payroll, etc., and add that to her salary, it is in excess of \$60,000. Commissioner Walters said we could outsource all of the duties of the Finance Department and Commissioner Hoover said he would not like to outsource payroll and the duties performed by our Finance Manager take a lot of time and require a lot of responsibility.

It was agreed by Mayor Simmons, Vice Mayor Davis, Commissioner Quarrie and Commissioner Hoover to take the Town Manager's recommendation and pay the

Finance Manager a salary of \$60,145 per year. Commissioner Walters was not in favor of the increase in her salary.

Town Manager Day said he'd like the 911 issue to be revisited on the August 16, 2017 agenda. He gave another example of an address that couldn't be found and felt that \$900 annually was a small price to pay for the safety of Melbourne Beach residents.

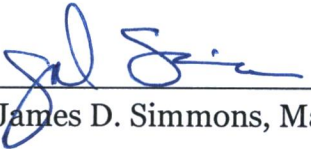
Mayor Simmons said he talked to Oel Wingo from FCCMA and told her that the Commission had made great strides since the Range Riders were last engaged and he wanted to make sure they knew that the make-up of the Commission had changed. Ms. Wingo said she would give us the tools to write an effective advertisement to help us find a Town Manager who would be a good match for our Town. Her commitment is thru one workshop.

Adjournment

Commissioner Walters made a motion to adjourn; seconded Vice Mayor Davis; Motion carried 5-0.

Meeting adjourned at 6:56 p.m.

ATTEST:



James D. Simmons, Mayor



Nancy Wilson, Town Clerk