



Town of Melbourne Beach

TOWN COMMISSION WORKSHOP

WEDNESDAY, AUGUST 1, 2018

6:00 p.m.

TOWN HALL MASNY ROOM – 507 OCEAN AVENUE

MINUTES

Mayor Jim Simmons
Vice Mayor Tom Davis
Commissioner Steve Walters
Commissioner Wyatt Hoover
Commissioner Sherrie Quarrie

Town Manager Robert Daniels
Town Clerk Nancy Wilson
Finance Manager Elizabeth Mascaro

PUBLIC NOTICE

The Town Commission conducted a Town Commission Workshop
at 6:00 p.m. on Wednesday, August 1, 2018
to address the items below.

I. Call to Order – Led by Mayor Simmons

Mayor Simmons called the meeting to order at 6:00 p.m.

II. Roll Call

Town Clerk Wilson led the roll call.

Commissioners Present:

Mayor Jim Simmons
Vice Mayor Tom Davis
Commissioner Steve Walters
Commissioner Wyatt Hoover
Commissioner Sherri Quarrie

Staff Present:

Town Manager Bob Daniels
Town Clerk Nancy Wilson
Finance Manager Elizabeth Mascaro

III. Pledge of Allegiance and Moment of Silence

Led by Mayor Simmons

IV. Public Comment

No public comments

V. Old Business

- A. Discussion and possible action regarding golf cart parking and certification as discussed at the July 18th meeting– Commissioner Quarrie

Commissioner Quarrie said that an email and pictures from a resident and business owner were included in the agenda packet. The resident did some measuring and suggested allowing golf carts up by the fence at the Avenue B beach access (as shown in the picture). Also included in the packet was information from our LDC showing parking space measurements. She is requesting reserved parking for golf carts at our beach accesses which will give our local residents room to park.

Commissioner Walters said if space is taken up by golf carts, they will take up space that regular cars can't use. He feels that there aren't enough carts in Town to justify having designated parking for them. Mayor Simmons said he has never seen more than 2 at a time at Avenue B and doesn't want to give priority parking to a limited number of residents. He also said that it's already sketchy backing out of that area and having golf cart parking added would make it even more hazardous. He'd be willing to have the one space used for golf carts but he agrees with Commission Walters that there aren't enough golf carts in Town to justify more than that. Commissioner Quarrie asked if it would be appropriate to provide 2 spaces on that right side (indicated in a picture provided in the agenda packet). Commissioner Hoover added that golf carts can park in regular spots so it's not as if they can't park at the beach accesses now. Commissioner Walters said that he

can't see reserving that many places for golf carts when they are street legal and can park wherever. Mayor Simmons said if we create, where possible, a new parking spot, would Commissioner Quarrie be OK with that, adding that the Avenue B area may be the only area with enough room to do this. Commissioner Walters said the other accesses could be cleared out a little bit thus providing more room for parking.

Commissioner Hoover understands wanting to make it easier for our residents to park on the beach but he didn't think they had enough information in front of them to make a decision. He said we could add 1 or 2 spaces at each of our 8 or 9 accesses but would like more information before making that kind of decision. He commented on the abysmal bicycle parking and thinks the Commission needs to look at the bigger picture to address the entire parking problem. He read the ordinance from North Bay Village which he thinks is a good starting point because it restricts certain parking for locals only. We should survey each beach access to see how many spots there are and assess access. Also, the Town could more clearly mark the spots that already exist.

The Town Manager said he wants the opportunity to better assess the situation and come up with a plan

Mayor Simmons said he is not in favor of people backing out onto Ocean Avenue and A1A from the beachside parking areas. If we come up with additional space, he'd be fine with that. Whatever our solution, we don't want to force parking in the residential areas. Discussion ensued about allowing resident only parking and providing better bicycle parking. Commissioner Quarrie thinks golf cart use will proliferate and feels the need for parking them will only increase. Also, they fit into the Town's sustainability goals.

Commissioner Hoover suggested testing, for a period of time, 2 of the accesses to determine if improved bicycle parking and 1 designated golf cart space is effective; anticipating the needs of residents is important. Vice Mayor Davis suggested that the Town Manager do some research and present the Commission with some options, one of which could be cutting back some overgrown foliage. The Town Manager said he could probably work through this in a couple weeks and added that we have a drone that could be used to take aerial photos. The discussion continued about resident vs. non-resident parking and if we would be permitted to restrict parking for non-residents. Commissioner Quarrie responded to a concern of Commissioner Walters by saying that the plan is not to take away regular parking places but rather to provide golf cart parking in currently unutilized areas. The Town Manager said he will come back to the Commission with a proposal for additional parking and bicycle racks.

The Town Manager was tasked with having a proposal to present at the August 15th meeting showing locations for golf cart parking and bicycle racks at beach access areas.

The second part of this agenda item deals with licensing and permitting golf carts

Mayor Simmons said the issue is limited to getting golf carts, that aren't street legal, licensed and permitted in Melbourne Beach. If a golf cart is not street legal, a conversion kit needs to be purchased and installed and currently to get them licensed and permitted (to become street legal) they have to be transported to Orlando.

Town Manager Daniels is looking for a way around the requirement to transport a golf cart to Orlando by seeing if a Trooper could come to the Barrier Island periodically to perform the inspections. The downside is that the golf cart would still have to be trailered, albeit not as far. Commissioner Quarrie is proposing that Melbourne Beach, much the same as what Satellite Beach is proposing, provide a certification service and issue a sticker indicating that the golf cart is street legal.

Mayor Simmons suggested that we conduct a survey to see what kind of interest there is in Town. Commissioner Hoover asked if it would be feasible to have somebody come out once a year to provide golf cart certification adding that it would be a nice service to provide our residents.

The Town Commission tasked the Town Manager with researching the licensing of golf carts and requested that this item on the Action List be updated.

- B. Discussion and possible action regarding stormwater runoff options at Circle and Bicentennial parks as discussed at the July 18th meeting – Commissioner Quarrie (00:58:48)

Town Manager Daniels said that Scott Glaubitz, from our engineering firm BSE, liked the idea of stormwater retention at Riverside Circle Park and at Bicentennial Park. It would cost roughly \$3,500 (\$1,500 for geotechnical testing and \$2,000 for surveys) to determine if retention would be feasible at Circle Park. On the northside of the circle there's still some work to be done on Basin 1. Mr. Glaubitz wants to run some survey marks on Riverside Drive to see if we can get a natural flow from Basin 1. If the water goes to Circle Park there would be less of an impact on the outfall line and less water going into the river. To be effective, the ground would have to be taken down one or two feet.

Discussion about the flow of stormwater runoff and how Circle Park would accommodate the water ensued.

Commissioner Walters is concerned about the cost of this project estimating that it could cost between \$15,000 and \$20,000. Commissioner Hoover said SJRWM is begging to match funds for this kind of project. He also suggested finishing up our current projects and then have the EAB intern take on this one. It's simply not practical to devote time and funds to this right now; we have bigger fish to fry.

Commissioner Quarrie agreed with postponing this project and tasking EAB with looking at it; she's glad that retention areas are now on our radar.

The Town Commission decided to revisit this Action Item in 6 months and in the meantime, EAB is being tasked with determining the feasibility of utilizing Riverside Circle and Bicentennial Parks as retention areas and with incorporating that project into the Sustainability Action Plan.

C. Discussion regarding unresolved budget issues – Commissioner Walters (01:18:07)

Commissioner Walters wanted clarification regarding 3 issues: the promotion of a Corporal in the Police Department, the Public Works Supervisor position and the Deputy Town Clerk position.

- Regarding the Police Department, Finance Manager Mascaro said that 6 people, both Corporals and Officers, are applying for the open Sergeant position. The pay step for promotion to Sergeant would be 5% which is already included in the budget.
- Regarding the Deputy Town Clerk position, it has been budgeted as a part time position at 21 hours per week. The Town Manager may move forward with hiring for that position.
- Regarding the Public Works Supervisor position, the Mayor said that the Commission agreed that the Town Manager would come back to them with recommendations about how that position would be filled. The money to cover this position has been budgeted.

In response to a question posed by Commissioner Walters regarding an SJRWM grant for navigable waterways, Commissioner Hoover said that since we've been designated a Home Port for the Coast Guard Auxiliary, they may have some funds available for navigable waterway projects. Town Manager Daniels said he would look into SJRWM grant opportunities for waterways.

The Town Manger had an add-on item regarding an ICMA form he'd like the Commission to use for his evaluation. Commissioner Walters said he believes the Commission approved an evaluation form and to modify it, the change(s) would have to come back to the Commission for approval. The

Town Manager said he would look into finding out if the Commission approved a form and report back at the August 15th meeting.

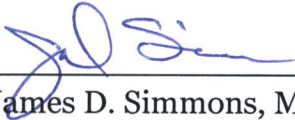
Commissioner Quarrie said the strip of land between Melbourne Beach Market and the library looks awful. The Town Manager will check into it to see who is responsible for maintaining that area.

VI. Adjournment

Commissioner Walters made a motion to adjourn; Commissioner Quarrie seconded. Motion carried 5-0.

Meeting adjourned at 7:37 p.m.

ATTEST:



James D. Simmons, Mayor



Nancy Wilson, Town Clerk