



Town of Melbourne Beach

TOWN COMMISSION WORKSHOP

MONDAY, JULY 24, 2017

Immediately following the Special Meeting at 6:00 p.m.

TOWN HALL MASNY ROOM – 507 OCEAN AVENUE

MINUTES

Mayor Jim Simmons
Commissioner Tom Davis
Commissioner Wyatt Hoover
Commissioner Sherri Quarrie
Commissioner Steve Walters

Town Manager Timothy Day
Town Clerk Nancy Wilson
Finance Manager Elizabeth Mascaro

PUBLIC NOTICE

The Town Commission conducted a Town Commission Workshop

Immediately following the Special Meeting on Monday, July 24, 2017 in the Masny Room

located at 507 Ocean Avenue to address the items below.

I. Call to Order – Led by Mayor Simmons

Mayor Simmons called the meeting to order at 7:11 p.m.

II. Roll Call

Town Clerk Wilson led the roll call.

Commissioners Present:

Mayor Jim Simmons
Vice Mayor Tom Davis
Commissioner Steve Walters
Commissioner Wyatt Hoover

Staff Present:

Town Manager Timothy Day
Town Clerk Nancy Wilson
Finance Manager Elizabeth Mascaro

Commissioner Absent:

Commissioner Sherri Quarrie

III. New Business

A. Discussion regarding the FY 17/18 Budget

Finance Manager Mascaro gave the Commission members a list of changes from the previous meeting. Last meeting, the Commission voted to set our rate to 4.3218, which is the maximum millage rate. Because of the funds coming in as revenue from the County in the amount of \$49,960.82, an adjustment had to be made to account for those dollars. Therefore, the actual millage rate will be 4.1831. In other words, we had to bring the millage rate down in order to accommodate the money that was collected last year but never dispersed. The \$49,960.82 was collected, in error, last year and has been held in a Brevard County escrow account where it will stay until September 30, 2017. Because of this, we are 6.469% over rollback so a majority vote (3 out of 5) is required this year.

Mayor Simmons said that voting for the maximum millage rate gives us the most flexibility. If we don't need the funds, the rate can be rolled back. \$20,000 was taken from the fund for curbing and added to road paving. Last meeting, Mayor Simmons and Commissioner Walters also reviewed the Fire Department budget and added \$7,500 to it which will be used as a stipend to incentivize volunteers. For road paving, and in order to be able to pave one mile per year, 50% of the funds will come from the Stormwater Fund and 50% will come from the General Fund.

The items discussed and subsequently changed on the budget worksheet during this meeting were:

- Correct FY 17 Finance Manager's salary to \$47,040
- On the 5-year Capital Investment Plan for Road Paving and Dune Crossover add "in perpetuity".


- Increase Ryckman House roof expense to \$15,000
- Increase money allocated for Ryckman Park playground equipment to \$50,000
- Update revenue to reflect funds held in escrow by the County
- Decrease monthly attendees to SCLOC meetings from three to two
- Decrease name plate purchases from three to two
- Decrease IEMO training from three people to two people
- Increase annual audit fee to \$21,100
- Remove grant audit fee of \$3,000
- Add \$52,000 for road paving (in perpetuity)
- Add police vehicle to capital expense for the next five years
- Increase number of years to collect funds in long term capital for refurbishment of Engine 58
- Add \$7,800 for code enforcement

VI. Adjournment

Commissioner Walters made a motion to adjourn; seconded by Vice Mayor Davis. Motion carried 4-0.

Meeting adjourned at 9:14 p.m.

ATTEST:



 James D. Simmons, Mayor



 Nancy Wilson, Town Clerk