



# Town of Melbourne Beach

## **TOWN COMMISSION WORKSHOP**

**WEDNESDAY, JULY 12, 2017**

**5:30 p.m.**

**TOWN HALL MASNY ROOM – 507 OCEAN AVENUE**

## **MINUTES**

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Mayor Jim Simmons  
Commissioner Tom Davis  
Commissioner Wyatt Hoover  
Commissioner Sherri Quarrie  
Commissioner Steve Walters

Town Manager Timothy Day  
Town Clerk Nancy Wilson  
Finance Manager Elizabeth Mascaro  
Fire Chief Dave Micka

## **PUBLIC NOTICE**

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**The Town Commission conducted a Town Commission Workshop  
at 5:30 p.m. on Wednesday, July 12, 2017 in the Town Hall Masny Room  
located at 507 Ocean Avenue to address the items below.**

**I. Call to Order**

Led by Mayor Simmons

**II. Roll Call**

Town Clerk Wilson led the roll call:

Commissioners Present:

Mayor Jim Simmons

Commissioner Steve Walters

Commissioners Absent:

Vice Mayor Tom Davis

Commissioner Sherri Quarrie

Commissioner Wyatt Hoover

Staff Present:

Town Manager Timothy Day

Town Clerk Nancy Wilson

Finance Manager Elizabeth Mascaro

Fire Chief Dave Micka

Fire Station Manager Gavin Brown

**II. Pledge of Allegiance and Moment of Silence**

Led by Mayor Simmons

**III. New Business**

A. Discussion regarding the FY 17/18 Budget

Mayor Simmons said he expected the 5-year Capital Investment Plan to show a macro list for Town maintenance items. Finance Manager Mascaro said money has already been put aside for those projects and that she needs to keep the current worksheet intact but she will create a new page that looks more like a 5-year maintenance plan. Commissioner Walters said that in the past, we've had money set aside in a special fund for maintenance items but it gets used for other projects.

**IV. Public Comment**

No public comments

*Budget discussion continued.*

Fire Chief Micka asked if the Town would be interested in a monthly stipend program in the Fire Department. He has looked into it and found that it has been an effective program elsewhere. It's an incentive program that may help to get people in Town to volunteer. It works by requiring the volunteers, of which we have between 25-30, though only a few are active, to spend six consecutive hours in an approved shift to equal one call; one call is equal to \$15. The amount budgeted for this activity is \$7,500. Both Mayor Simmons and Commissioner Walters were in favor of the program.

Town Manager Day said we have new 4,500 psi S.C.B.A.'s which are currently being filled by Melbourne. He added that it would be wiser to have such a system in place at our own station. The Mayor suggested adding that expense to *Professional Services*.

The Finance Manager said that on page 1 there is an overview of millage proceeds calculations. In the past, we have chosen the 10% change over rollback which we could always reduce. Based on the budget this year, we are operationally down and the budget is based on a 4.1489 millage rate which is a 5.5% change over rollback and less than last years' rate. Commissioner Walters said that there were so many mistakes last year that whatever we decide to do, we have to roll back the rate from FY17. He added that we overtaxed the residents last year, because the advertisement was wrong, so we were told that we have to roll back the rate this year. Ms. Mascaro said that we have \$49,000 that was collected in taxes last year but she hasn't discussed with the County how to handle that escrowed money. Commissioner Walters would like clarification from the County on that point. Ms. Mascaro said what she wanted to show was that the overall budget is down from last year. At 10% over roll back, we are \$173,000 over expenditures so we can bring that 10% down to a lower number. Mayor Simmons and Commissioner Walters agreed the change over roll back should be 10% vs. 5.5% so that any emergency items that may appear before the budget is finalized can be addressed within the advertised max millage without sacrificing other areas. They agreed that this is the most conservative approach and gives the Town Commission the most flexibility, because the millage can always be lowered from the advertised max millage, but cannot be raised.

There were other questions on individual line items in the budget that the Finance Manager answered.

*Christina Keshishian*

*313 Hibiscus Trail*

Ms. Keshishian wants the Town to move more toward solar power; the sooner we talk about sustainable energy in this Town, the better. Mayor Simmons said that he has asked the City Manager from Satellite Beach for a copy of their sustainability plan and how they engaged the help of FIT. After collecting that information, he wants to bring the issue to the Commission stating that the initial outlay of funds would be very high.

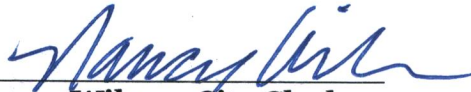
Because there were only two Commission members in attendance, it was decided to discuss future budget meeting dates at the July 19, 2017 meeting.

## **V. Adjournment**

Meeting adjourned at 7:00 p.m.

ATTEST:

  
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**James D. Simmons, Mayor**

  
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**Nancy Wilson, City Clerk**