



# M Town of Melbourne Beach

## **TOWN COMMISSION WORKSHOP**

**WEDNESDAY, May 2, 2018**

**6:00 p.m.**

**MASNY ROOM – 507 OCEAN AVENUE**

### **MINUTES**

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Mayor Jim Simmons  
Vice Mayor Tom Davis  
Commissioner Wyatt Hoover  
Commissioner Sherri Quarrie  
Commissioner Steve Walters

Town Manager Bob Daniels  
Town Clerk Nancy Wilson  
Town Attorney Clifford Repperger Jr.

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The Town Commission conducted a  
Town Commission Workshop  
at 6:00 p.m. on May 2, 2018

To address the items below as listed on the posted agenda.

**I. Call to Order – Led by Mayor Simmons**

Mayor Simmons called the meeting to order at 6:00 p.m.

**II. Roll Call**

Town Clerk Wilson led the roll call.

Commissioners Present:

Mayor Jim Simmons

Commissioner Steve Walters

Commissioner Wyatt Hoover

Commissioner Sherri Quarrie (arrived at 6:10 pm)

Staff Present:

Town Manager Bob Daniels

Town Clerk Nancy Wilson

Commissioners Absent:

Vice Mayor Tom Davis

**III. Pledge of Allegiance and Moment of Silence**

Led by Mayor Simmons

**IV. Special Presentation**

Presentation by Randy Perry, President of e-City Services, who discussed re-design and support of the Town's website.

Mr. Perry talked about his background and the genesis of his company, e-City Services. He described how he would work with the Town to transition to a new site utilizing a dynamic content management system that provides easy content authoring, indexing, versatility and flexibility. He then passed out a document illustrating websites that he has produced for other government entities.

Following that, he answered questions posed by the Commission members about email subscriber notifications, search capabilities, versioning, customer support, pricing, file formats, intranet and add-on costs.

Mr. Perry said that there would be 4 stages to implementation:

1. Initial design – an iterative process
2. Upload existing content
3. Individual section uploads (forms, ordinances, resolutions, etc.)
4. Reviews after all section uploads

Commissioner Walters will be involved in beta testing.

This item will be placed on the May 16<sup>th</sup> agenda for further consideration.

**V. Public Comments**

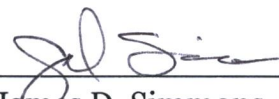
No public was present at the meeting

**VI. Adjournment**

**Commissioner Walters made a motion to adjourn; Commissioner Hoover seconded. Motion carried 4-0.**

Meeting adjourned at 6:57 p.m.

ATTEST:

  
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James D. Simmons, Mayor

  
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Nancy Wilson, Town Clerk