



# Town of Melbourne Beach

**TOWN COMMISSION WORKSHOP  
WEDNESDAY, JANUARY 10, 2018, 6:00 p.m.  
TOWN HALL MASNY ROOM – 507 OCEAN AVENUE**

## **MINUTES**

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Mayor Jim Simmons  
Commissioner Tom Davis  
Commissioner Wyatt Hoover  
Commissioner Sherri Quarrie  
Commissioner Steve Walters

Town Manager Robert Daniels  
Town Clerk Nancy Wilson

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## **PUBLIC NOTICE**

The Town Commission conducted a Town Commission Workshop  
at 6:00 p.m. on Wednesday, January 10, 2018 in the  
Town Hall Masny Room  
located at 507 Ocean Avenue to address the items below.

**I. Call to Order – Led by Mayor Simmons**

Mayor Simmons called the meeting to order at 6:00 p.m.

**II. Roll Call**

Town Clerk Wilson led the roll call.

Commissioners Present:

Mayor Jim Simmons  
Vice Mayor Tom Davis  
Commissioner Wyatt Hoover  
Commissioner Steve Walters

Staff Present:

Town Manager Bob Daniels  
Town Clerk Nancy Wilson

Commissioners Absent:

Commissioner Sherri Quarrie

**III. Pledge of Allegiance and Moment of Silence**

Led by Mayor Simmons

**IV. Public Comments**

Nobody asked to speak

Mayor Simmons reported that he and the Town Manager had a meeting with Town Manager Chinault and Mayor Berkman from Indian Land to discuss the food truck event. The dates they talked about were March 9, 23 and 30 on one of the Fridays from 5pm – 10pm. There will be up to 9 trucks at \$200/truck which would give them a budget of \$1,800, \$400 of which would be used for the band. Because this is a joint event, we were asked to supply 1 or 2 police officers and the Town would be repaid from the \$1,800 budget. They would like to have banners on Ocean Avenue and on 5<sup>th</sup> Avenue to announce the event.

**V. Old Business**

**A. Discussion regarding B.S.E. Consulting's updated proposal to provide stormwater services**

Mr. Glaubitz said that when they last met with the Commission, they were given direction to spend a few hours (he actually spent 24 hours) going through the additional information they were provided by the Town, the point of which was to avoid reinventing the wheel and to reduce the cost. He created two maps of the entire Town to show what we have. The first map is in the same format as our master stormwater plan. The second

map is the same thing but the green and blue areas are combined (green is existing infrastructure, blue is recently constructed).

In response to Commissioner Hoover's question regarding exfiltration stormwater pipes, Mr. Glaubitz answered that they are perforated pipes below ground in the catch basin. The water goes in the catch basin, the water fills up and then infiltrates the soil.

Mr. Glaubitz said in the review he did of the additional information, he found a lot of duplicate information including preliminary sets, 50% sets, construction sets, etc. The Town Manager found a map that had a lot of information that they had not seen before so with the added information, it appears the Town has done more work than previously thought.

Mayor Simmons asked if we may have problems with work that was done several years ago (as indicated in the green areas) such that we would need to keep the blue and green areas separated. Mr. Glaubitz answered in the affirmative saying that's why he prepared the 2 maps.

Mr. Glaubitz said there is limited topographical information but he can pull the invert and rim elevations from the existing data. He said it would be helpful if we had the lowest garage finished floor per block information. If the roads are overlaid too high and the streets are too close to the finished floors, there will be flooding. He also said that there is no hydraulic modeling of each basin and added that videos were taken but they can't be found. Mr. Glaubitz thinks we should proceed with the analysis of our failing infrastructure. He added that regarding VA Paving, he doesn't think we will prevail in any restitution case because they are merely a paving company and they aren't obligated to tell us about problems; we couldn't lean on them for expertise.

Mr. Glaubitz said based on what he found, he's reduced the proposal by about 23% but if we can find more information or acquire it from our previous engineer, he could probably reduce the cost further. It was suggested that the Town Manager contact Jones Edmunds to see if they have kept any pertinent documentation along with any videos they may have taken. They don't have to give us the information but they have a professional obligation to do so and the sooner we try to get it the better since there is no retention requirement for such records. We may have to pay a fee for their time and material costs.



Mr. Glaubitz said we have 3 areas with collapsed drains that we need to move forward on right away which are spot problems. Those 3 locations are:

- Rosewood and Dogwood
- Oak and Cherry
- Andrews

There are other areas that need addressing but they are not as critical as the 3 listed above.

Also, the Town Manager needs to call Jones Edmunds to hopefully retrieve some historical data such as copies of all final plans (as-builts), construction plan sets, pipe videos and any topo work that was done. Also, Mr. Glaubitz suggested that we identify all the areas with flooding problems so they can be addressed first (after the 3 listed above) such as 2<sup>nd</sup> and Pine, et al.

Mayor Simmons stated the action items:

- Contact Jones Edmunds to get historical information for B.S.E. to evaluate
- Start identifying areas that flood and keep a log
- Commission to tell B.S.E. to move forward and provide solutions and a dollar figure to repair the problems on Rosewood/Dogwood, Oak/Cherry and Andrews
- Take whatever information is collected from Jones Edmunds and give to B.S.E. along with the log of areas that flood so they can come back with a cost to provide us with a plan

Because this meeting was a Workshop, the Commission was unable to vote on the issue. However, at the January 17<sup>th</sup> meeting, they can vote to authorize B.S.E. to develop a plan to address the 3 most critical problems after which they can evaluate any new information and work on the overall plan.

Commissioner Walters gave some background on stormwater projects including costs and scope of work. He was concerned about a grant we received and wondered if we would be precluded from spending any remaining funds on future projects. We have approximately \$500,000 remaining in the stormwater fund. He wants to make sure we use

information that has been provided in the past so we don't just keep spending money to do the same thing over and over.

Public Comments

*Ted Edelstein*  
*325 Atlantic Street*

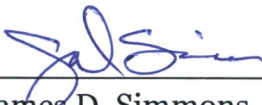
Mr. Edelstein said they have problems with flooding on Atlantic where puddles remain for days after a rain; he sees nothing on the maps to address that area. The hotspot near 325 Atlantic was noted.

VI. Adjournment

**Vice Mayor Davis made a motion to adjourn; Commissioner Hoover seconded. Motion carried 4-0.**

Meeting adjourned at 6:55 p.m.

ATTEST:

  
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James D. Simmons, Mayor

  
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Nancy Wilson, Town Clerk