



Town of Melbourne Beach

TOWN COMMISSION BUDGET WORKSHOP

MONDAY, JUNE 25, 2018

6:00 p.m.

TOWN HALL MASNY ROOM – 507 OCEAN AVENUE

MINUTES

Mayor Jim Simmons
Vice Mayor Tom Davis
Commissioner Steve Walters
Commissioner Wyatt Hoover
Commissioner Sherrie Quarrie

Town Manager Robert Daniels
Town Clerk Nancy Wilson
Town Attorney Cliff Repperger

PUBLIC NOTICE

The Town Commission conducted a Town Commission Budget Workshop
at 6:00 p.m. on Monday, June 25, 2018
to address the items below.

I. Call to Order – Led by Mayor Simmons

Mayor Simmons called the meeting to order at 6:00 p.m.

II. Roll Call

Town Clerk Wilson led the roll call.

Commissioners Present:

Mayor Jim Simmons
Vice Mayor Tom Davis
Commissioner Steve Walters
Commissioner Wyatt Hoover
Commissioner Sherri Quarrie

Staff Present:

Town Manager Bob Daniels
Town Clerk Nancy Wilson
Finance Manager Elizabeth Mascaro

III. Pledge of Allegiance and Moment of Silence

Led by Mayor Simmons

IV. Public Comment

There was no public in attendance.

V. New Business

A. Discussion regarding the FY 18/19 Budget

After discussing the budget, the Commission decided to have the following modifications made before the next budget meeting:

- Update salary calculations to fund a Deputy Town Clerk for 21 hours/week; fund the vacant police Sergeants position (calculated using a 5% increase of the Corporals' averaged salaries); replace Officer 4 position with School Resource Officer)
- Update 5 year capital plan to reflect each department's capital outlay items
- Update department expenditures as discussed
- Remove travel, training, meetings and conferences for Commission and staff for two years
- Remove Land Development Code line item
- Remove promotional activities
- Update capital outlay
- Include additional funding for law enforcement education
- Clarify equipment maintenance line items in Fire Department
- Change Public Works Stormwater Tech back to Maintenance Worker II
- Remove generator maintenance line item from Public Works budget

- Add *Maintenance Supplies* category to Public Works budget

The next budget meeting was scheduled for June 27th at 5:30 p.m. in the Community Center.

VI. Adjournment

Commissioner Walters made a motion to adjourn; Commissioner Hoover seconded. Motion carried 5-0.

Meeting adjourned at 8:31 p.m.

ATTEST:


James D. Simmons, Mayor


Nancy Wilson, Town Clerk