



Town of Melbourne Beach

**SPECIAL TOWN COMMISSION MEETING
WEDNESDAY, May 2, 2018
(immediately following the 6:00 p.m. Workshop)
MASNY ROOM – 507 OCEAN AVENUE**

MINUTES

Mayor Jim Simmons
Vice Mayor Tom Davis
Commissioner Wyatt Hoover
Commissioner Sherri Quarrie
Commissioner Steve Walters

Town Manager Bob Daniels
Town Clerk Nancy Wilson
Town Attorney Clifford Repperger Jr.

The Town Commission conducted a
Special Town Commission Meeting
at approximately 7:00 p.m. on May 2, 2018
To address the items below as listed on the posted agenda.

I. Call to Order – Led by Mayor Simmons

Mayor Simmons called the meeting to order at 7:00 p.m.

II. Roll Call

Town Clerk Wilson led the roll call.

Commissioners Present:

Mayor Jim Simmons
Commissioner Steve Walters
Commissioner Wyatt Hoover
Commissioner Sherri Quarrie

Staff Present:

Town Manager Bob Daniels
Town Clerk Nancy Wilson

Commissioners Absent:

Vice Mayor Tom Davis

III. Pledge of Allegiance and Moment of Silence

Took place at meeting preceding the Special Meeting

VI. Public Comments

No public present

VII. Approval of the Agenda

**Commissioner Walters made a motion to approve the agenda;
Commissioner Quarrie seconded. Motion carried 4-0.**

VIII. Old Business

Consideration of bids for replacement generator – Town Manager Daniels

Town Manager Daniels said that Eau Gallie Electric provided a specification sheet in response to the Commission's request to provide more information. Additionally, B.S.E. Consulting was asked to offer an opinion regarding the bids from Eau Gallie Electric and Zabatt. Scott Glaubitz, from B.S.E., recommended Eau Gallie Electric based on location, generator size and reputation. He did suggest that the Town ask Eau Gallie to tighten up their schedule.

Commissioner Walters asked where the \$149,500 was coming from, adding that none of it was budgeted. Town Manager Daniels responded that the Finance Manager said the expense is reimbursable through FEMA up to approximately \$55,000. There is money available in the contingency fund and in reserves. Mayor Simmons said his preference would be to fund \$150,000 out of reserves and then repay it out of what is left of the budget at the end of the year plus any reimbursement from FEMA rather than to use contingency funds. Town

Manager Daniels said there is room to tighten the schedule a bit even though there is a dearth of generators due to demand. He will work with Eau Gallie Electric to nail down a schedule.

Commissioner Walters made a motion to approve the purchase of a generator from Eau Gallie Electric, using funds from the reserve account, in the amount not to exceed \$150,000; Commissioner Hoover seconded. Motion carried 4-0.

Town Manager Daniels said that he and the Finance Manager are planning to present the FY 18/19 budget at the June workshop and conduct follow-up workshops in July.

Commissioner Hoover said that the FIT student who has been attending the EAB meetings is available over the summer. He emailed the Town Manager and Dr. Lindeman asking them to put together a scope of work so she could get college credit for her work. This will be placed on May's regular meeting agenda at which point payment for her work will also be discussed.

In response to a question asked by Commissioner Quarrie, the Mayor suggested that wish lists be written and presented to the Town Manager prior to the budget workshops so that they can be discussed during budgeting. Mayor Simmons also mentioned a problem at the 1st Avenue crossover at *Sand on the Beach*. The employees are using this as their parking lot and designated smoking area. This issue will be on the May 16th agenda for further discussion.

Town Manager Daniels received the contract for phase 2 of the pier project. It is the same as the phase 1 except that the scope of work has changed. The contract will be placed on the May 16th agenda.

The Town Manager said he'd like to have a Workshop in the future to discuss street lighting. FPL estimated that we would be able to save 10% if we utilized LED lighting for all the streetlights in Town; they would pay all conversion costs.

Mayor Simmons gave an account on the land based shark fishing presentation he gave to an FWC audience. After the meeting, FWC staff was directed to develop regulations regarding such fishing.

Commissioner Quarrie asked if there were any parking incidents during Spring Break. Nothing was reported. She asked if the Commission would be interested in addressing parking issues again and suggested putting up signs indicating that certain areas are under video surveillance or having the police officers issue warnings. Chief Duncan previously said that cameras aren't cost effective but it

was suggested that dummy cameras could be installed. The Mayor said that nobody he has talked to wants paid parking; Commissioner Quarrie said that those with whom she has spoken are in favor of it. The discussion continued about paid parking and how it could affect other areas where parking is free. Also discussed was providing resident only parking and what/how fees would be charged.


In conclusion, the Town Manager asked the Commission members to help get the word out about the Hurricane Preparedness event on May 8th in the Community Center.

VI. Adjournment

Commissioner Walters made a motion to adjourn; Commissioner Hoover seconded. Motion carried 4-0.

Meeting adjourned at 7:29 p.m.

ATTEST:



James D. Simmons, Mayor



Nancy Wilson, Town Clerk