

Town of Melbourne Beach

SPECIAL TOWN COMMISSION MEETING

**WEDNESDAY, FEBRUARY 3, 2021, 6:00 p.m.
COMMUNITY CENTER, 509 OCEAN AVENUE**

MINUTES

Commission Members:

Mayor Wyatt Hoover
Vice Mayor Joyce D. Barton
Commissioner Steve Walters
Commissioner Sherrie Quarrie
Commissioner Corey Runte

Staff Members:

Town Manager Elizabeth Mascaro
Town Clerk Jennifer Torres

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1. Call to Order

Mayor Hoover called the meeting to order at 6:00 p.m.

2. Roll Call

Town Clerk Torres conducted Roll Call:

Commissioners Present:

Mayor Wyatt Hoover
Vice Mayor Joyce D. Barton
Commissioner Steve Walters
Commissioner Sherrie Quarrie
Commissioner Corey Runte

Staff Present:

Town Manager Elizabeth Mascaro
Town Clerk Jennifer Torres
Public Works Director Tom Davis

3. Pledge of Allegiance and Moment of Silence

Led by Mayor Hoover

4. Public Comments

5. New Business

6. Old Business

A. Discussion and review of options and costs to address the lighting needs in Ryckman Park

Town Manager Mascaro presented four quotes for the light repairs/replacement in Ryckman Park. They included; Boyd's Electric, Eau Gallie Electric, FPL, and Florida Bulb & Ballast.

Public Works Director Davis said that when he was selecting a product, his assessment included looking for sufficient lumens, taking into consideration wind load issues and whether they were "direction down" lights which prevent excess light from escaping in accordance with the dark skies initiative

He added that the for the most part, the pole bases do not have to be replaced but there may be a few areas where the bolts are not sufficient.

On that point, Mayor Hoover asked if they should add money to the estimate for consideration of possible bolt-replacement needs. The Public Works Director agreed they should.

In reviewing the quotes, Public Works Director Davis said FPL is not a good investment long term because it's wiser to purchase than to lease – so he did not ask FPL to come out and do a construction analysis.

Both he and the Town Manager said they feel confident in recommending the Commission go with the quote from Eau Gallie Electric.

Commissioner Walters asked where the money was coming from and Town Manager Mascaro said the Town has \$30,000 in contingency they could take it from.

Commissioner Runte said he has worked with all the companies, and they are all capable. He asked if permit fees are written off for Town projects. Public Works Director Davis said, no, they have to pay. Commissioner Runte also advised him to make sure they do not include tax in their costs. He then said that in regard to warranty, sometimes you can negotiate with them and get a better extended warranty for workmanship – which is essentially warranting the installation process.

Commissioner Runte went on to say that Eau Gallie Electric is coming in at a great price. He also advised that there are massive price increases coming in all trades and if the Town doesn't go forward now, the price will definitely increase.

Town Manager Mascaro said there is a 10-year warranty on the spec sheet.

Public Works Director Davis said he would ask for the workmanship warranty and plan for at least 50-percent base-bolt replacement as a contingency.

Some discussion took place related to bases and bolts.

The cost to replace all bases was estimated at \$6,500. Assuming half may need replacement, the Commission agreed to approve half that amount just in case.

Mayor Hoover asked a question about material on P. 12 – as to whether the arm is steel and the rest is aluminum.

Commissioner Walters suggested they assume it's all-aluminum but added that Public Works Director Davis should call tomorrow and verify.

Commissioner Walters asked what color the poles would be – and PWD Davis said they would be black.

Mayor Hoover asked if there was an option from Eau Gallie Electric where they could do all poles in aluminum. He suggested they find out and if they need to amend the budget approval number they can do that at the next meeting in two weeks.

Commissioner Runte said the company will probably want half up front and if the order changes they may ask for a restocking fee. He suggested they approve it with the contingency of an aluminum vs steel arm and if the cost for aluminum exceeds "X" amount they go with steel. He estimated the upgrade would cost approximately \$500 per pole.

Mayor Hoover said the potential aluminum upgrade could be around \$6,500 and the

Potential for base bolt repairs on half the posts would be \$3,000

Commissioner Runte moved to approve the Worthington Series fixture package from the Eau Gallie Electric proposal dated January 20, 2021 in the amount of \$41,403 which includes the base bid amount of \$31,903 plus a 50-percent contingency to cover half of the base bolt replacements and an additional \$6,500 for an upgrade to aluminum arms if available and if needed; Commissioner Walters seconded; Motion carried 5-0.

Before adjourning, Mayor Hoover said he received a request from the Melbourne Airport for the Town to issue a letter of support for the airport to receive a small community grant to secure service from MLB to Washington DC. He presented the letter to the Commission and asked for their consent.

The Commission members unanimously agreed to give their consent.

7. Adjournment

Commissioner Quarrie moved to adjourn; Vice Mayor Barton seconded; Motion carried 5-0.

Meeting adjourned at 6:31 p.m.

ATTEST:



Jennifer Torres, Town Clerk



Wyatt Hoover, Mayor